Rolph Church of England Primary School and Nursery
Executive Headteacher: Mrs N Emrich
Head of School: Mrs R Asbridge
High Street, Thorpe-le-Soken, Essex CO16 0DY
Telephone: 01255 861317
Email: admin.rolph@dcvst.org
www.rolphcofeprimary.co.uk

NURSERY APPLICATION FORM

Term of Entry	Deadline for applications for initial allocation	Offer Date
Spring Term 2027 (4th January 2027 – 25th March 2027)	20th November 2026	23rd November 2026
Summer Term 2027 (12th April 2027 – 21st July 2027)	1st March 2027	4th March 2027
Autumn Term 2027 (1st September 2027 – 17th December 2027)	29th October 2027	1st November 2027

Your Child's Details:

Full Name:		Date of Birth:	
Address: Postcode:		Gender:	
		First Language:	
Preschool or Nursery previously attended (if any):			
Does your child receive support from any health services?		Y/N	
If Yes, please list contact details:			
Does your child have any special educational needs?		Y/N	
If Yes, please give an outline of your child's special educational needs:			
Does your child have an EHCP?		Y/N	
Has a Section 23 notification been made about your child through the healthcare services?		Y/N	
Is Disability Living Allowance in place?		Y/N	

Rolph Church of England Primary School and Nursery
Executive Headteacher: Mrs N Emrich
Head of School: Mrs R Asbridge
High Street, Thorpe-le-Soken, Essex CO16 0DY
Telephone: 01255 861317
Email: admin.rolph@dcvst.org
www.rolphcofeprimary.co.uk

Moving House:

Please use this section if you are moving house before your child starts Nursery.

New Address: Postcode:	
Date of move:	

Details of all persons with parental responsibility:

(Parental responsibility for a child whose birth was registered after 1st December 2003 is given to the parents named on the birth certificate)

Name:	**Relationship to pupil (e.g. mother, father, carer):**	**Address if different to that given above:**	**Contact telephone number & email address:**

Term of Admission:

Please indicate your intended term of admission below:

Spring Term 2027		Summer Term 2027		Autumn Term 2027	

Information About Sessions:

You can use your 3 & 4-year-old 15-hour entitlement flexibly during the term time period. For example: 5 morning or afternoon sessions = 15 hours, 2 days full days = 12 hours, 2 full days and 1 half day = 15 hours, 3 full days = 18 hours (3 hours paid by parent), 4 full days = 24 hours (9 hours paid by parent), 5 full days = 30 hours (15 hours paid by parent). Families may be eligible for 30 hours of free childcare for children over 3. For more information and to see if you meet the criteria, please visit https://www.gov.uk/government/publications/30-hours-free-childcare-eligibility.

Any additional 3-hour sessions will be charged at £17.10. If a lunch hour is added to the end of a morning session, the charge will be £5.70.

Rolph Church of England Primary School and Nursery
Executive Headteacher: Mrs N Emrich
Head of School: Mrs R Asbridge
High Street, Thorpe-le-Soken, Essex CO16 0DY
Telephone: 01255 861317
Email: admin.rolph@dcvst.org
www.rolphcofeprimary.co.uk

Preferred Sessions:

Please indicate your preferred sessions with a √
To help with the allocation of places, it would be helpful if you could indicate other sessions that would also be acceptable with an *

	AM Session (8.50-11.50)	Lunchtime (11.50-12.50)	PM Session (11.50-2.50)	ALL DAY Session (8.50-2.50)	Total Daily Hours Requested
Hours	**3 hours**	**1 hour**	**3 hours**	**6 hours**	
Monday					=
Tuesday					=
Wednesday					=
Thursday					=
Friday					=
	Total Weekly Hours requested				=

Please detail the proportion of free entitlement hours and the amount which you will be funding yourself (if applicable).

Total Free Hours Requested	
Total Paid Hours Requested	

Do you wish to split your child's funding between more than one nursery or child minder?	YES / NO (please delete as appropriate)

Signed:	Relationship to child:	Date:

Please return form to: Esther Johnson, Rolph C of E Primary School and Nursery, High Street, Thorpe le Soken, Essex CO16 0DY Tel: 01255 861317 Email: admin.rolph@dcvst.org

Appropriate information contained on this form will be held on computer files and may be shared with other relevant educational establishments and agencies for the purpose of providing the appropriate service or meeting legislative requirements.

Rolph Church of England Primary School and Nursery
Executive Headteacher: Mrs N Emrich
Head of School: Mrs R Asbridge
High Street, Thorpe-le-Soken, Essex CO16 0DY
Telephone: 01255 861317
Email: admin.rolph@dcvst.org
www.rolphcofeprimary.co.uk

For office use only:

Date form received:	

Sessions Allocated:

	AM Session (8.50-11.50)	Lunchtime (11.50-12.50)	PM Session (11.50-2.50)	ALL DAY Session (8.50-2.50)	Total Daily Hours
Hours	**3 hours**	**1 hour**	**3 hours**	**6 hours**	
Monday					=
Tuesday					=
Wednesday					=
Thursday					=
Friday					=
Total Weekly Hours					=