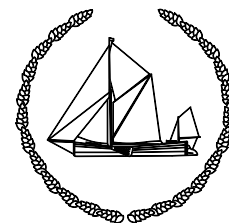


# **Rolph Church of England Primary School and Nursery**



*We are a nurturing Christian family, where everyone aspires to achieve their own unique potential*

Love, Integrity, Fellowship, Endurance

## **Effective Marking and Feedback Policy**

This policy was written following consultation with staff and parents, having been trialled during the second half of the Autumn Term 2019. Next review will be January 2021.

### **Why do we mark?**

- It gives children the knowledge of what they need to do next to improve.
- It allows children to be motivated.
- It helps children to make progress.
- It allows teachers to assess the children's understanding and use this to inform future planning.
- It allows clarification of any misconceptions.

### **What Range of marking and feedback is used?**

- Verbal feedback – believed to be the most advantageous method as it is done WITH the children and an immediate response can be obtained.
- Self assessment – children are able to reflect upon how they feel they have done against the expectations (by colouring in the 'O' of the LO in their books – green for 'I understand fully', yellow for 'I'm getting there but need a little more practice' and red for 'I don't understand').
- Peer assessment – Allows the children to receive feedback from their peers and allows comparisons to be made.
- Written feedback – Gives a permanent record of outcomes and what is needed for next steps, but is not necessarily done WITH the children, so may have a time delay in terms of a response.

### **How is marking and feedback completed?**

- All work, across all subjects, is expected to be acknowledged.
- There is an expectation that at least 2 pieces of English and maths work per pupil per week (which may have been completed in other books such as Topic Books) are marked in depth,

with next steps available. Other work may have been 'quick marked' as within the quick marking guidance attached.

- Marking will be completed by any adult in the classroom and will be completed with a green pen.
- Where verbal feedback (VF) has been given, a brief record of this will be shown within books.

### **How should children respond to marking?**





Irrespective of the type of marking and feedback received, children will be expected to respond in order to demonstrate an understanding of any misconceptions, or to complete further practice to cement understanding. This should be done by:











- Children responding to any next step marking using purple pen.
- Time should be given in lessons for children to respond to marking. This is called the 'Reflection Section'.
- Where there is no marking to respond to, children will have a starter activity available to them, which again they will complete in purple pen.

### **What monitoring will be completed?**

The contents of this policy will be monitored regularly by the Senior Leadership Team through 'book looks', and 'workshares'. It will focus on the effectiveness of the feedback being given and whether the children's books show that the methods of feedback used are having a positive impact on progress in learning. Any issues with the quality of marking and feedback will be discussed with the relevant adult and followed up.

### Marking Guidance

	Objective Achieved
	Objective Partially Achieved
	Objective Not Achieved
	Unable to say if objective achieved / Not enough work completed in the time available

	Answer is correct
	Answer is not correct
	Verbal feedback (with note of what was discussed)
	Let's Talk
	Next Step
	Something missing here
	Capital letter missing or mis-used / punctuation mark missing
	Alternative word?
The dog was brown	Can you Improve this sentence?
	Spelling mistake
	New paragraph needed
PM	Peer Marked (with name)

WS	With Support
WS+	With lots of support
I	Independent work (KS1)
CI	Child Initiated (EYFS)

Adults to mark in Green Pen. Children to respond / edit in purple pen.